



Making a difference in the lives and families of young children within our communities

VACANCY ANNOUNCEMENT

Open Date: January 1, 2024

Open: Ongoing Recruitment

CLASSROOM SUBSTITUTE - Assist in caring for children and creating an environment that will promote the growth and development of young children ages 0-5 years old.

MINIMUM QUALIFICATIONS:

- High school diploma or GED
- Six months experience caring for children ages 0-5, preferably in an education environment and if you are a CCS family 32 hours of volunteer and training experience at CCS
- Valid Driver's License, current auto insurance and a good driving record

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to work as a team member with staff and parents
- Ability to apply developmentally appropriate practices for young children in a classroom setting
- Ability to lift and carry 50 pounds
- Physical ability to perform regular kneeling, bending and sitting on the floor

EMPLOYMENT REQUIREMENTS:

- Pre-hire: Fingerprinting/Background Check
Health Report
- Post-hire: Annual Physical/Health History
CPR and First Aid Certification
Food Worker Card
Proof of current Driver's License and auto insurance
To work on site a minimum of once per thirty days

GENERAL INFORMATION: These are on-call positions which give Substitutes the flexibility and control over assignments and work opportunities. There are 7 programs to potentially provide support for that provide you the opportunity to work as much or as little as you would like.

- Location: Fairview Center (Early Head Start, Head Start), Meadow Lakes Head Start, Palmer Center (Early Head Start, Head Start), Wasilla Early Head Start, Wasilla Head Start
- Supervisor: Human Resources Director
- Schedule: Flexible
- Salary: \$15.02 – \$18.62 per hour DOE and education plus training benefits and career opportunities.

To Apply: Submit resume and application to
HumanResources@ccsalaska.org

CCS Administrative Office, 2060 E. Industrial Dr. Wasilla, AK 99645

For more information or to download an application visit www.ccsalaska.org

CCS is an Equal Opportunity Employer